



MCAST

MQF Level 3

CS3-A2-21
CS3-02-21G

Diploma for in Hairdressing (Women)

Course Specification

Course Description

This course is intended for students interested in a career of hairdressing. The course main aim is to provide the student with opportunities to develop skills and competences required in the hairdressing field. The course covers all the hairdressing fundamentals to working effectively and independently in technical tasks such as cutting, styling, colouring, perming, straightening and neutralizing of hair. Students will gain the necessary knowledge and understanding as to provide client consultation for hairdressing services, as well as to be able to promote products and services in the salon. The course also provides the student with quality work experience where the student will be expected to carry out a range of assigned tasks, with an emphasis on the learning aspects of the experience. Moreover, this course provides students with the opportunity to further develop their knowledge of key skills, such as English, Maltese, Mathematics, Science, Information Technology and Personal Development. The student is required to purchase hairdressing tools and a black tunic (uniform), and to provide models for salon practice on a regular basis.

Programme Learning Outcomes

At the end of the programme the students are able to -

- 1. Perform hair salon duties safely and effectively*
- 2. Carry out consultation with the client*
- 3. Recognise hair, skin and scalp structure of the client*
- 4. Develop and apply creativity in hairdressing*

Entry Requirements

- MCAST Foundation Certificate; or
- 2 SEC/O-Level/SSC&P (Level 3) passes
- Preferred: English Language, Art, Home Economics, Biology, Chemistry, Physics, General Science

Current Approved Programme Structure

Unit Code	Unit Title	ECVET
CSH&S-303-2001	Health Safety and Security in the Salon	3
CSH&S-303-2002	Reception Duties in the Salon	3
CSHRD-303-1903	Unisex Hair Shampooing and Styling	3
CSHRD-303-1904	Creativity Workshop	3
CSHRD-306-1905	Hair, Skin and Scalp Structure and Client Consultation	6
CSHRD-306-1906	Colour and Bleaching Hair	6
CSHRD-306-1907	Perm, Straightening and Neutralising Hair	6
CSHRD-306-1908	Hair Cutting	6
CDKSK-306-1922	English	4
CDKSK-306-1921	Mathematics	4
CDKSK-306-1923	Maltese	4
CDKSK-306-2108	Information Technology	4
CDKSK-306-2103	Community Social Responsibility	4
CDKSK-306-1925	Science	4
Total ECVET		60

Unit: CSH&S-303-2001 Health Safety and Security in the Salon

Unit level (MQF): 3

Credits : 3

Unit description

This unit aims to enable learners to gain an understanding of the health, safety and security of individuals within a hairdressing context. This unit is theory based with an element of practice. This unit is designed to allow learners to gain knowledge and the necessary skills needed so learners will be able to monitor and maintain a healthy, safe and secure environment in the salon.

This unit is for everyone working in the salon as it is very important that learners understand their responsibility for health and safety of oneself and others such as colleagues and clients. The knowledge and skills acquired will help learners to be alert, spot potential hazards to stop them from becoming a risk. Furthermore, learners will be able to support the health, safety and security practices in the salon, provide hygienically safe work implements and carry out basic first-aid and emergency procedures.

Learners will also become familiar with occupational safety instructions, stresses and strains, as well as possible prohibitions of treatment due to infections and contagious diseases.

Learning Outcomes

On completion of this unit learners should be able to:

- 1. Identify health and safety hazards in the salon in order to reduce risks;*
- 2. Understand legislation with regards to health and safety to carry out salon tasks in accordance with the law;*
- 3. Follow appropriate procedures for first-aid, fire and security as required by the salon;*
- 4. Maintain security in the salon.*

Unit: CSH&S-303-2002 Reception Duties in the Salon

Unit level (MQF): 3

Credits : 3

Unit description

This unit is intended to provide learners with the knowledge and skills needed to fulfil salon reception duties and establish effective relations with clients. Learners will also be introduced to verbal and non-verbal communication such as verbal interpersonal skills and how to deal with different types of clients. Moreover, learners will be able to promote a healthy atmosphere in which to work in.

The reception area is the first point of contact for the customer, this could be either face to face or by telephone. The learners who will have the role of the receptionist must make the clients feel welcome and must have excellent communication skills. It is the duty of the receptionist to maintain the area clean, organised and welcoming. The receptionist is the one who has to deal with clients in a relaxed, friendly, business-like manner no matter how busy they are. Furthermore, reception duties cover the maintenance of the reception area, attending to clients and their requirements, good customer services, making appointments and payments handling. Learners will get familiar with providing different hairdressing services and price calculations.

The reception area is one of the most important areas in the salon. It is where the client will form his first impression. It is where clients are greeted, telephones are answered, appointments are made and bills are paid. It is also where usually any data regarding the client is stored.

Learning Outcomes

On completion of this unit learners should be able to:

1. *Carry out basic salon reception duties.*
2. *Make appointments according to salon policy and procedures.*
3. *Know how to handle payments and enquires.*
4. *Understand effective communication and interpersonal interaction.*
5. *Practice own communication skills in the reception area.*

Unit: CSHRD-303-1903 Unisex Hair Shampooing and Styling

Unit level (MQF): 3

Credits : 3

Unit description

The aim of this unit is to cover shampoo and conditioning process, scalp treatments, the effects of massage techniques and PH scale. It also aims to provide learners with the knowledge and skills required to style and dress women and men's hair using basic techniques.

The skills acquired by learners include setting, blow drying and finger drying, straightening and dressing long hair.

Furthermore, learners will be provided with the knowledge and skills needed to create finished looks for both men and women.

The unit shall enable learners to understand physical effects of hair growth patterns, the effect that styling has on hair structure and how humidity affects the resulting style.

The acquired knowledge will enable them to choose suitable styling techniques, tools and electrical equipment to work carefully and efficiently and to give proper aftercare advice.

Learning Outcomes

On completion of this unit learners should be able to:

- 1. Evaluate the potential of the hair to achieve the desired look by identifying the influencing factors;*
- 2. Create a satisfactory style for the client;*
- 3. Provide suitable aftercare advice according to salon requirements;*
- 4. Understand shampooing related effects.*

Unit: CSHRD-303-1904 Creativity Workshop

Unit level (MQF): 3

Credits : 3

Unit description

This unit provides learners with the knowledge and skills related to different types of project work in the hairdressing industry. Projects should be geared to the introduction of design principles.

The basic elements of design such as form, space, line, colour and texture will be covered in this unit.

The knowledge gained in this unit will allow creativity in the educational process and will also help to improve learner's soft skills.

Furthermore, learners are expected to provide a model in order to present a “before and after” hairstyle. This can take the form of creative work to a theme/ working to a brief.

Learning Outcomes

On completion of this unit learners should be able to:

1. *Develop self-confidence, time management and interpersonal skills hands on;*
2. *Understand the physiology of the face and body;*
3. *Understand the impact of design with relation to styling;*
4. *Develop basic research skills required in the world of hair and fashion;*
5. *Show creativity and artistic skills in a project.*

Unit: CSHRD-306-1905 Hair, Skin and Scalp Structure and Client Consultation

Unit level (MQF): 3

Credits : 6

Unit description

This unit aims to provide learners with knowledge and skills needed to hold client consultations successfully on a range of different hairdressing services and products.

The knowledge acquired in this unit will enable learners to recognise different factors that may limit or prohibit the use of services and products. They will become familiar with different methods of communication, such as verbal, non-verbal, visual aids and written, required to obtain information and provide advice for a variety of salon services and products.

An additional aim of this unit is to provide learners with the knowledge and skills which will enable them to analyse and examine hair, skin and scalp diseases, hair conditions and defects, proportions and face shapes. Learners will also be exposed to hair tests that can be conducted for different services. This unit will also help learners to understand the structure and the proper way of preparing a client consultation sheet. Furthermore, client confidentiality, as a very important spectrum of the business, will be also discussed through Data Protection Act and record keeping process.

Acquiring knowledge about limiting factors and contraindications is also included in this unit.

Furthermore, the knowledge and skills gained in this unit will allow learners to promote different kinds of tailored products and services directly affecting the progress of the sale by choosing methods of communication with clients in order to give accurate and relevant information.

Learning Outcomes

On completion of this unit learners should be able to:

1. *Identify healthy and diseased hair and skin structures and properties of hair;*
2. *Give appropriate aftercare advice to achieve the best solution for a client;*
3. *Analyse hair, skin and scalp properties and different face shapes and proportions;*
4. *Perform good and effective communication in order to fill in a consultation form;*

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Unit: CSHRD-306-1906 Colour and Bleaching Hair

Unit level (MQF): 3

Credits : 6

Unit description

In this unit learners will be introduced to basic techniques in order to change hair colour.

The skills acquired by learners include: colour applications for full-head, re-growth and pulled through or weaved by using the appropriate tools and equipment.

The learners will become confident in selecting suitable colour application methods, choosing suitable products, working safely and efficiently, and providing suitable aftercare advice.

Learning Outcomes

On completion of this unit learners should be able to:

1. *Consult with clients to confirm their requirements and desired looks and provide suitable aftercare advice;*
2. *Evaluate hair potential and influencing factors in order to achieve the desired look;*
3. *Apply colour products in accordance with manufacturers' instructions as well as clients' requirements;*
4. *Carry out necessary test prior and during colour and bleaching in accordance to safety considerations;*
5. *Explain the principles of colour and hydrogen peroxide selection;*
6. *Explain the influence of natural hair pigments to colour selection.*

Unit: CSHRD-306-1907 Perm, Straightening and Neutralising Hair

Unit level (MQF): 3

Credits : 6

Unit description

The unit aim is to enable learners to acquire skills of perm, straightening and neutralising hair.

The acquired skills include nine-section, directional and brick winding as well as permanent straightening techniques. Learners will become familiar with different products for straightening and perm and they will master the procedure to perform the task successfully.

The knowledge gained in this unit will enable learners to select suitable winding techniques, sectioning hair for straightening, choose suitable products, work safely and efficiently and provide suitable aftercare advice.

In addition, the unit aim is to enable learners to acquire skills of perm treatment/straightening and neutralizing hair and to evaluate the potential of the hair to achieve the desired look.

Learning Outcomes

On completion of this unit learners should be able to:

- 1. Identify clients' requirements and desired looks;*
- 2. Assess the condition of hair and additional influencing factors to attain the desired look;*
- 3. Apply perm / straightening and neutraliser products in accordance with manufacturers' instructions taking the clients' wishes into consideration;*
- 4. Apply safety considerations when performing perm, straightening and neutralising the hair;*
- 5. Demonstrate the ability to section and wind hair using different techniques;*
- 6. Create finished look and provide suitable aftercare advice.*

Unit: CSHRD-306-1908 Hair Cutting

Unit level (MQF): 3

Credits : 6

Unit description

The aim of this unit is to enable learners to cut women and men's hair into even length, zero degrees, uniform layers at 90 degrees and graduated looks at 45 degrees. The skills acquired by learners should include techniques such as layering, scissors over comb, razor, clippers and free hand.

The knowledge gained in this unit will allow learners to understand the main factors that need to be considered when cutting hair, the effect that cutting hair at different angles has on the haircut, the importance of applying tension to the hair when cutting and the safety considerations that must be taken into account.

The students will have the opportunity to put into practice the theory learnt through cutting on mannequin heads and models.

Learning Outcomes

On completion of this unit learners should be able to:

1. Consult with clients regarding their requirements and desired looks;
2. Identify potential of the hair, contraindications on wet and dry hair and other factors influencing the achievement of the desired look;
3. Apply adequate cutting techniques by working safely, effectively and hygienically;
4. Create a satisfactory finished cut;
5. Advise client regarding different creative styling ideas and suitable aftercare treatments;
6. Correct commonly occurring problems during hair cutting process.