



**Our
Courses...**

**YOUR
FUTURE**



 **MCAST**
MALTA COLLEGE of ARTS, SCIENCE & TECHNOLOGY

**PART-TIME COURSES
SEPTEMBER 2011**

MCAST
gateway to
INDUSTRY

HOW TO APPLY

Part-Time / Short Courses September 2011 (for students aged 16+)

The Application Form should be completed by candidates and returned together with full payment to: **The Office of Part-Time Courses, MCAST Gateway to Industry Ltd., MCAST Main Campus, Corradino Hill, Paola PLA 9032.** Together with the application and payment, applicants are requested to attach a photocopy of their ID Card (front and back).

Applications without payment and photocopy of ID card are considered incomplete and will not be processed.

Application forms are also available from the Information and Support Centre, MCAST Main Campus, Corradino Hill, Paola or via email at mcastshortcourses@gov.mt.

Applications

Applications will be received at the MCAST Main Hall, Main Campus, Corradino Hill, Paola from **Monday 29 August to Friday 9 September 2011** between 0830 hrs and 1600 hrs. Registration hours will be extended to 1900 hrs on Wednesday 31 August and Wednesday 7 September 2011. Applicants wishing to apply before Monday 29 August 2011, may do so online.

Apply Online

Prospective candidates may also apply online on www.mcastshortcourses.gov.mt, as from Sunday 14 August 2011 till Sunday 11 September 2011. Online scheduled starting dates are only indicative. The exact starting date will be communicated through the Office of Part-Time Courses by post.

Further information can be obtained;

- from www.mcast.edu.mt
- from www.mcastshortcourses.gov.mt,
- by phoning on 23987103 / 116
- by sending an email to mcastshortcourses@gov.mt.

Enrolment Conditions

- The College reserves the right not to run a course if there are insufficient registrations or for any reason deemed important by the College, in which case payment will be refunded in full.
- Applications will be processed on a first-come first-served basis.
- **No applications will be accepted without full payment.**
- Cheques are to be made payable to 'MCAST Gateway to Industry Ltd'.
- Kindly read carefully the CHECKOUT conditions before proceeding to submit an online payment.
- Senior citizens will benefit from a 75% discount on all part-time courses or as otherwise indicated. A photocopy of the "Kartanzjan" should be attached to the application form. Applications without payment and photocopy of "Kartanzjan" will not be processed.
- MCAST full-time students will benefit from a 50% discount on all part-time courses. No discount applies on CCNA programmes.
- No discounts apply on City and Guilds / BTEC / ITEC registration and examination fees.
- A late application fee of €10 will be charged on applications received after Sunday 11 September 2011. Kindly note however that applications will only be accepted at MCAST's discretion.

Cancellation Policy

- The course fee is non refundable for candidates who choose to withdraw their application. However it may be transferred to another course of the applicant's preference. This has to be done prior to the closing date of the application period.
- Full refund of fee will be effected by MCAST in the event that the College is unable to provide the course.

Course Notes and Material

Where possible all course notes will be provided by the College. For further details kindly contact us on 23987103 / 116 or email mcastshortcourses@gov.mt.

Free use of MCAST Library

All registered part-time students are eligible to make use of MCAST's six libraries for free throughout the duration of the course. For more information, kindly visit the website: www.mcast.edu.mt/llrc.

City & Guilds / BTEC / ITEC Programmes and other foreign Awarding Bodies

It is the responsibility of the student to ensure that applications for exams are duly filled in and submitted at the corresponding Institute. Late applications will be subject to a 'late application fee'.

Course Examinations and Certification

1. Certificate of Attendance
No certification will be issued if attendance does not exceed 80%.
2. Certificate of Achievement
Students whose attendance does not exceed 80% will not be eligible to sit for the end of course examination test.

Running of Courses

To all eligible applicants:

1. Course Starting Date
All eligible applicants shall receive a letter indicating starting date and venue. Dates scheduled on the MCAST online system are only **indicative**.
2. Cancellation of Lectures
Cancellation of lectures will be communicated to students via SMS on the mobile number indicated on the application form.

Accredited courses to which a level and number of ECTS/ECVET have been assigned can be used as building blocks leading to a full Certification.

As an example, it may be possible to take separate units at level 4 in engineering totaling up to 30 credits and thus qualify for a Level 4 Certificate in Engineering. The combination of units needs to be approved by MCAST.

Units can also be taken separately and in such case a single unit certificate will be issued after successful completion of the unit.

More information can be obtained from the MCAST Part-Time Courses Office on telephone numbers 23987103 / 116.

KIF TAPPLIKA

Korsijiet Part-Time Settembru 2011 (ghall-studenti ta' 'l fuq minn 16-il sena)

Il-Formola tal-Applikazzjoni trid timtela u tintbagħat flimkien mal-hlas kollu fl-Uffiċċju tal-Part-Time Courses, MCAST Gateway to Industry Ltd., Kampus Prinċipali tal-MCAST, Telgha ta' Kordin, Paola PLA 9032. Mal-applikazzjoni u l-pagament l-applikanti huma mitluba jehmzu kopja tal-karta tal-identità (quddiem u wara).

Applikazzjonijiet bla hlas u mingħajr il-kopja tal-karta tal-identità m'humiex meqjusa kompluti u għalhekk ma jiġux proċessati.

Il-Formola tal-Applikazzjoni tinkiseb ukoll miċ-Ċentru ta' Informazzjoni u Appoġġ, Kampus Prinċipali tal-MCAST, Telgha ta' Kordin, Paola, jew permezz tal-email mcastshortcourses@gov.mt

Applikazzjonijiet

L-applikazzjonijiet jintlaqgħu fis-Sala tal-MCAST, Kampus Prinċipali, Telgha ta' Kordin, Paola mit-Tnejn 29 ta' Awwissu sal-Ġimgħa 9 ta' Settembru 2011, bejn it-8:30 ta' filghodu u l-4:00 ta' wara nofsinhar. Nhar il-Erbgha 31 ta' Awwissu u l-Erbgha 7 ta' Settembru 2011, il-Kulleġġ jibqa' miftuħ sas-7:00 ta' filghaxija. Dawk interessati li japplikaw qabel it-Tnejn 29 ta' Awwissu jistgħu japplikaw online.

Ibghat l-applikazzjoni tiegħek online

Applikanti prospettivi jistgħu japplikaw ukoll online fuq www.mcastshortcourses.gov.mt. bejn il-Hadd 12 ta' Awwissu 2011 u l-Hadd 11 ta' Settembru 2011. Id-dati għall-bidu tal-kors li jidhru online jistgħu jinbidlu. Dawn jiġu kkomunikati lill-istudenti permezz ta' ittra li tinħareġ mill-Uffiċċju tal-Part-Time Courses.

Iktar informazzjoni tista' tinkiseb billi;

- iżżur www.mcast.edu.mt
- iżżur www.mcastshortcourses.gov.mt
- iċċempel fuq in-numru 23987103 / 116
- tibghat e-mail fl-indirizz mcastshortcourses@gov.mt.

Kundizzjonijiet tal-Applikazzjoni

- Il-Kulleġġ jirriżerva d-dritt li jiddeċiedi li kors ma jinżammx jekk ma jkunx hemm domanda biżżejjed jew għal raġunijiet oħra ta' importanza għall-Kulleġġ. F'dan il-każ l-applikanti jingħataw lura l-hlas kollu li jkunu għamlu.
- L-applikazzjonijiet jiġu aċċettati fuq bażi 'first-come first-served'.
- **L-ebda applikazzjoni ma tiġi aċċettata mingħajr pagament.**
- Iċ-ċekkijiet għandhom ikunu pagabbli lil 'MCAST Gateway to Industry'.
- Jekk joġġbok aqra sew il-kundizzjonijiet qabel thallas online.
- Pensjonanti jibbenefikaw minn roħs ta' 75% fuq il-korsijiet kollha Part-Time jew kif ikun indikat. Kopja tal-Kartanzjan trid tiġi mehmuża mal-applikazzjoni. **Applikazzjonijiet mingħajr pagament u kopja tal-Kartanzjan ma jiġux proċessati.**
- Studenti li jattendu l-MCAST full-time, jiġu offruti 50% roħs fuq kull kors Part-Time. Dan ma jgħoddx għall-kors ta' CCNA.
- Ma hemm l-ebda tnaqqis mill-prezz fuq eżamijiet u hlas ta' reġistrazzjoni tas-City and Guilds / BTEC / ITEC.
- Ikun hemm penali ta' €10 għal kull applikazzjoni li tasal wara l-Hadd 11 ta' Settembru 2011. L-applikazzjonijiet jintlaqgħu skond id-deċiżjoni tal-MCAST.

Thassir ta' Applikazzjonijiet

- L-applikanti li jhassru l-applikazzjoni tagħhom ma jingħatawx il-hlas lura iżda jkunu jistgħu jittrasferixxu l-pagament tagħhom għall-kors ieħor. Dan irid isir qabel id-data tal-gheluq tal-applikazzjonijiet.
- L-applikanti jingħataw lura l-hlas li jkunu għamlu f'każ li l-Kulleġġ jiddeċiedi li l-kors ma jinżammx.

Noti u Materjal tal-Kors

Sakemm ikun possibbli, in-noti tal-kors jipprovdihom il-Kulleġġ. L-istudenti jkunu meħtieġa jipprovdu l-materjal kollu li jkun hemm bżonn waqt il-kors. Għal aktar dettalji jekk joġġbok ċempel fuq **23987103 / 116** jew ibghat email fuq mcastshortcourses@gov.mt.

Użu tal-Librerija tal-MCAST b'xejn

L-istudenti part-time jistgħu jagħmlu użu mis-sitt libreriji tal-MCAST tul il-kors kollu u mingħajr ebda hlas. Iktar informazzjoni tista' tinkiseb minn www.mcast.edu.mt/lrcc.

Programmi tas-City & Guilds / BTEC / ITEC u 'Awarding Bodies' oħra

Hija r-responsabilità tal-istudent li jara li japplika għall-eżamijiet fil-hin, u li jgħaddi l-applikazzjoni tiegħu fl-Istitut fejn jattendi fiż-żmien stipulat. Applikazzjonijiet li jaslu tard jehlu penali.

Eżamijiet u Ċertifikazzjoni tal-Korsijiet

1. Ċertifikat ta' Attendenza
L-ebda ċertifikat ma jinħareġ lil dawk kollha li jattendu inqas minn 80% tal-hin ta' attendenza.
2. Eżamijiet
Studenti li ma jattendux għal 80% tal-hin ta' attendenza ma jkunux eliġibbli li jersqu għall-eżami finali tal-kors.

Andament tal-Kors

Lill-applikanti eliġibbli kollha:

1. Bidu tal-Kors
L-applikanti eliġibbli jirċievu ittra uffiċjali fejn ikunu mgħarrfa meta u fejn ser isir il-kors. Id-dati li jidhru fuq is-sit tal-MCAST huma biss **indikattivi**.
2. Thassir ta' lezzjonijiet
F'każ li lezzjoni tithassar, l-istudenti jiġu mgħarrfa permezz ta' messaġġ fuq in-numru tal-mobajl li jkun tniżżel fuq il-formola tal-applikazzjoni.

Korsijiet akkreditati li ġew mogħtija livell kif ukoll ġew assenjati n-numru ta' ECTS/ECVET, jistgħu jservu ta' holqa f'katina li twassal biex persuna tikseb Ċertifikat jew Diploma.

Per eżempju, wieħed jista' jiehnu numru ta' unitajiet fl-Inginerija li jkunu kollha ta' Livell 4 u li bejniethom igibu 30 krediti u hekk jikkwalifika għal Ċertifikat ta' Livell 4 fl-Inginerija. It-taħlita tal-unitajiet tkun trid tiġi approvata mill-MCAST.

L-unitajiet jistgħu jittiehdu wkoll separatament u f'każijiet bħal dawn, l-istudent li jtemm il-kors b'suċċess, jingħata Ċertifikat għal dik l-unità partikolari.

Iktar informazzjoni tista' tinkiseb mill-Uffiċċju tal-MCAST Part-Time Courses fuq in-numri tat-telefon 23987103 / 116.



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
AG02311	Beekeeping - Introduction	2	1	Thur	1800-2000	20 hrs	€ 105.00
AG02411	Poultry Keeping - Introduction	2	1	Thur	1730-1930	20 hrs	€ 105.00
AG02511	Rabbit Keeping - Introduction	2	1	Tue	1730-1930	20 hrs	€ 105.00
AG02611	Hydroponics Science	2	2	Mon	1730-1930	30 hrs	€ 240.00
AG02711	Organic Farming - Introduction	2	2	Wed	1800-2000	25 hrs	€ 130.00
AG02811	Principles of Horticulture and Landscaping	3	3	Mon	1800-2000	40 hrs	€ 190.00
AG03011	Composting - Introduction	3	2	Fri	1730-1930	30 hrs	€ 255.00
AG03111	Exotic Animals Care - Introduction	2	2	Fri	1730-1930	30 hrs	€ 265.00
AG00309P	Fariery Course (tan-Nagħal) - Introduction	-	-	Wed	1800-2000	28 hrs	€ 165.00
AG00509P	Flower Arrangement - Introduction	-	-	Fri	1730-1930	24 hrs	€ 120.00
AG00609P	Gardening - Introduction*	-	-	Wed	1800-2000	26 hrs	€ 130.00
AG01109P	House Plant Care - Introduction	-	-	Tue	1800-2000	20 hrs	€ 105.00
AG01509P	Specialized Organic Horticulture - Part 2**	-	-	Thur	1800-2000	20 hrs	€ 105.00
AG01609P	Vinification - Introduction	-	-	Tue	1800-2000	16 hrs	€ 85.00
AG01709P	Viticulture - Introduction	-	-	Thur	1800-2000	20 hrs	€ 95.00
AG01809P	Wine Grape Growing - Advanced	-	-	Wed	1800-2000	52 hrs	€ 245.00
AG01909P	Wine Making - Advanced	-	-	Mon	1800-2000	52 hrs	€ 245.00
AG02009P	Principles of Entomology	-	-	Fri	1800-2000	28 hrs	€ 130.00
AG02109P	Herbalism for Self Healing	-	-	Wed	1730-1930	30 hrs	€ 170.00

All courses are held at the Institute of Agribusiness, Qormi.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

* Lessons held in Maltese only

** This course will follow the Organic Farming - Introduction

INSTITUTE OF COMMUNITY SERVICES

COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
CS03111	Haircutting Techniques - Advanced	4	2	Mon	1730-1930	16 hrs	€ 85.00
CS03311	Nutrition - Introduction	3	3	Tue	1730-1930	20 hrs	€ 95.00
CS03411	Sport Psychology - Introduction	3	2	Mon	1800-2000	16 hrs	€ 85.00
CS03511	Sport Psychology - Part 2	3	2	Mon	1800-2000	16 hrs	€ 110.00
CS03611	Upstyles	4	2	Wed	1730-1930	12 hrs	€ 85.00
CS03711	Working with Children with Additional Needs	3	5	Thur	1730-1930	42 hrs	€ 190.00
CS03911	Beauty Therapy - Introduction	2	4	Tue	1730-1930	30 hrs	€ 225.00
CS04011	Make-Up Techniques	2	3	Mon	1730-1930	30 hrs	€ 145.00
CS04011	Make-Up Techniques	2	3	Thur	1730-1930	30 hrs	€ 145.00
CS04111	Make-Up Techniques - Advanced	3	3	Wed	1730-1930	30 hrs	€ 145.00
CS04211	Caring for Children and Young People	5	9	Thur	1730-1930	60 hrs	€ 240.00
CS04310	Managing Challenging Behaviour	5	9	Wed	1730-1930	60 hrs	€ 240.00
CS04411	Braiding and Plaiting in Upstyles	3	2	Tue	1730-1930	25 hrs	€ 105.00
CS04511	Basic Academic Writing: Writing Up Assignments and Dissertations	3	4	Fri	1730-1930	60 hrs	€ 350.00
CS04611	Community Musicians	1	3	Mon	1730-1930	60 hrs	€ 350.00
CS04711	English for Employment within the Health and Social Care Sectors	3	3	Tue	1730-1930	50 hrs	€ 290.00
CS04811	Decontamination Science	3	3	Tue & Thur	1700-2000	39 hrs	€ 270.00
CS01411P	ITEC Diploma for Beauty Specialists - Level 2*	-	-	Mon & Thur	1700-1930	350 hrs (2 years)	€ 1425.00**
CS01609P	ITEC Diploma in Electrolysis - Level 3*	-	-	Tue & Thur	1700-1930	250 hrs (1 year)	€ 350.00
CS00809P	Foundation Cutting Course	-	-	Wed	1730-2030	60 hrs	€ 240.00
CS01709P	Maltese Sign Language - Level 1	-	-	Mon	1730-1930	30 hrs	€ 120.00
CS01809P	Maltese Sign Language - Level 2	-	-	Thur	1730-1930	30 hrs	€ 120.00
CS02309P	Theatrical Make Up and Special Effects	-	-	Mon	1800-2000	30 hrs	€ 120.00
CS04911P	Health Food Stores' Personnel	-	-	Mon, Wed & Fri	1800-2000	40 hrs	€ 170.00

All courses are held at the Institute of Community Services, Paola.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

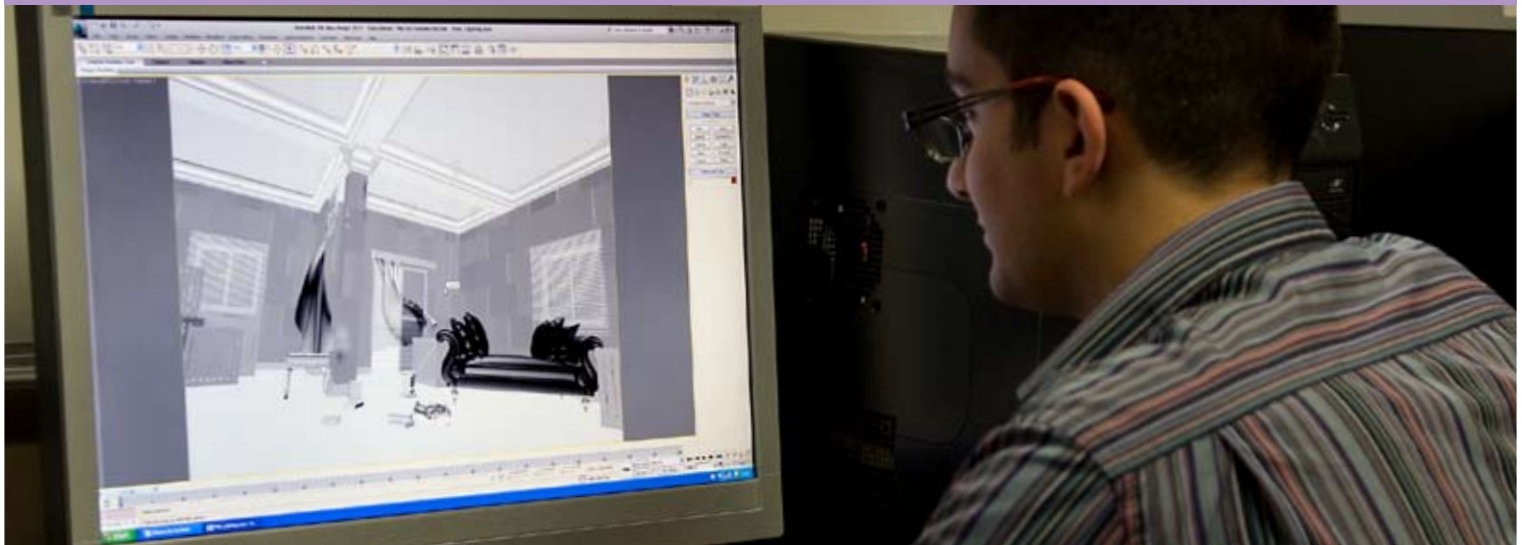
Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

* ITEC Registration and Exam Fees are not included in price. Students will be asked to register and pay the fee upon commencement of course.

** Payment to be settled as follows: 50% on application and 50% on commencement of 2nd Year



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
AD03111	AutoCAD 2D - Basic	3	3	Mon	1800-2000	20 hrs	€ 95.00
AD03111	AutoCAD 2D - Basic	3	3	Wed	1800-2000	20 hrs	€ 95.00
AD03211	AutoCAD 2D - Advanced	4	3	Mon	1800-2000	20 hrs	€ 95.00
AD03211	AutoCAD 2D - Advanced	4	3	Wed	1800-2000	20 hrs	€ 95.00
AD03311	AutoCAD 3D - Basic	5	3	Mon	1800-2000	20 hrs	€ 95.00
AD03311	AutoCAD 3D - Basic	5	3	Wed	1800-2000	20 hrs	€ 95.00
AD03411	Drawing and Painting - Beginners	1	4	Mon	1800-2000	26 hrs	€ 110.00
AD03511	Drawing and Painting - Intermediate	2	4	Wed	1800-2000	26 hrs	€ 110.00
AD03711	Fashion Design*	1	3	Mon	1930-2130	26 hrs	€ 110.00
AD03811	Interior Design and Decoration I*	1	3	Tue	1930-2130	26 hrs	€ 110.00
AD03811	Interior Design and Decoration I*	1	3	Fri	1800-2000	26 hrs	€ 110.00
AD03811	Interior Design and Decoration I*	1	3	Wed	1800-2000	26 hrs	€ 110.00
AD03911	Interior Design and Decoration II*	2	3	Thur	1800-2000	26 hrs	€ 110.00
AD05410	History of Art - Introduction	4	3	Tue	1800-2000	24 hrs	€ 140.00
AD05310	Video Editing and Adobe Premiere Pro - Introduction	3	3	Tue	1800-2000	24 hrs	€ 130.00
AD00809P	Ceramics - Introduction	-	-	Mon	1800-2000	26 hrs	€ 110.00
AD00909P	Ceramics - Intermediate	-	-	Wed	1800-2000	26 hrs	€ 120.00
AD01609P	Raku Beginners	-	-	Tue	1800-2000	26 hrs	€ 160.00
AD01609P	Raku Beginners for Adult Citizens	-	-	Tue	1800-2000	26 hrs	€ 77.50**



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
AD01609P	Raku Beginners	-	-	Thur	1800-2000	26 hrs	€ 160.00
AD01609P	Raku Beginners for Adult Citizens	-	-	Thur	1800-2000	26 hrs	€ 77.50**
AD01709P	Pottery Throwing	-	-	Fri	1800-2000	26 hrs	€ 110.00
AD02009P	Stained Glass - Introduction	-	-	Mon	1800-2000	26 hrs	€ 110.00
AD02109P	Tailoring - Beginners	-	-	Wed	1800-2000	26 hrs	€ 110.00
AD02209P	Tailoring - Intermediate	-	-	Mon	1800-2000	26 hrs	€ 110.00
AD02309P	Tailoring - Advanced	-	-	Thur	1800-2000	26 hrs	€ 110.00
AD02409P	Tailoring - Practising the Advanced	-	-	Sat	0900-1300	16 hrs	€ 75.00

All courses are held at the Institute of Art and Design, Tarġa Gap, Mosta.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

* Lessons are held in English

** Fee includes 25% of tuition fee plus material



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
CE02610	Architectural Drafting Principles	3	5	Tue & Thur	1730-2000	60 hrs	€ 205.00
CE02710	Advanced Architectural Drafting Techniques	4	5	Mon & Wed	1730-2000	60 hrs	€ 205.00
CE03311	Basic Manual Metal Arc Welding (MMA)*	2	3	Tue & Thur	1730-2000	40 hrs	€ 405.00
CE02911	Manual Metal Arc Welding (MMA)*	3	4	Sat	1230-1630	60 hrs	€ 530.00
CE03011	Oxy-Acetylene Welding*	2	3	Sat	1230-1630	40 hrs	€ 320.00
CE03111	Metal Inert Gas (MIG) Welding*	2	3	Mon & Fri	1730-2000	40 hrs	€ 370.00
CE03211	Metal Inert Gas (MIG) Welding *	3	4	Wed	1730-2000	60 hrs	€ 500.00
CE03611	Manual Metal Arc Welding Pipe (MMA)	4	11	Sat	0800-1200	160 hrs	
CE03611-1	Unit 1; Manual Metal Arch Welding (MMA) Technology & Safety*	4	3	Sat	0800-1200	32 hrs	€ 330.00
CE03611-2	Unit 2; Manual Metal Arc Welding Plate*	4	4	Sat	0800-1200	64 hrs	€ 1,525.00
CE03611-3	Unit 3; Manual Metal Arc Welding Pipe*	4	4	Sat	0800-1200	64 hrs	€ 2,300.00
CE03711	Tungsten Inert Gas (TIG) Welding *	2	3	Mon & Wed**	1730-2000	40 hrs	€ 810.00
CE03811	Tungsten Inert Gas (TIG) Welding *	3	4	Fri	1730-2030	60 hrs	€ 1,150.00
CE03911	Heat Pumps Installations	4	4	Tue & Fri	1730-2000	40 hrs	To be confirmed on demand
CE03310	Construction Site Management	4	12	Mon & Thur	1800-2000	120 hrs	€ 590.00
CE03410	Classical Architecture Drafting	4	4	Tue & Wed	1730-2000	34 hrs	€ 185.00
CE00409P	MCAST-BTEC Higher National Diploma in Building Services Engineering (HVAC)	5	120	Mon,Wed,Fri**	1800-2000	5 years	€3,420***/****
CE00409P	MCAST-BTEC Higher National Diploma in Building Services Engineering (HVAC) - 4th Yr	-	-	Mon,Wed, Fri**	1800-2000	1 years	€ 684.00
CE00509P	MCAST-BTEC Higher National Diploma in Construction (Architectural Design / Quantity Surveying)	5	120	Mon,Wed,Fri**	1800-2000	5 years	€3,420***/****

INSTITUTE OF BUILDING & CONSTRUCTION ENGINEERING

COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
CE00609P	MCAST-BTEC Higher National Diploma in Construction (Production and Management / Land Surveying)	5	120	Mon,Wed,Fri**	1800-2000	5 years	€3420***/****
CE04011	MCAST-BTEC Subsidiary Diploma in Construction and the Built Environment	4	30	Mon,Wed,Fri**	1730-2000	420 hrs (3 years)	€ 2,575****
CE00209P	Basic Lift Installation	-	-	Tue, Thur & Sat	1800-2000 0800-1200	80 hrs	€ 240.00
CE02609P	Welding Course - Introduction	-	-	Tue & Thur	1730-2000	36 hrs	€ 375.00
CE02609P	Welding Course - Introduction	-	-	Sat	0800-1200	36 hrs	€ 375.00
CE00909P	DIY Home Maintenance	-	-	Tue & Wed	1730-2000	40 hrs	€ 155.00
CE01109P	Heating, Ventilation and Air Conditioning	-	-	Mon & Thur	1730-2000	80 hrs	€ 230.00
CE01209P	Woodwork - Introduction	-	-	Thur	1730-2000	32 hrs	€ 120.00
CE01309P	Plastering and Tile Laying	-	-	Tue & Wed	1730-2030	60 hrs	€ 205.00
CE01309P	Plastering and Tile Laying	-	-	Thur & Fri	1730-2030	60 hrs	€ 205.00
CE01409P	Practical Stone Dressing (part of Stone Mason Part 1)	-	-	Wed & Fri	1730-2000	30 hrs	€ 135.00
CE01509P	Stone Laying (part of Stone Mason Part 1)	-	-	Wed & Fri	1730-2000	30 hrs	€ 135.00
CE01609P	Stone Mason's Course (Leading to Mason's Licence) - Part 1	-	-	Wed & Fri	1730-2000	60 hrs	€ 255.00
CE01709P	Stone Mason's Course (Leading to Mason's Licence) - Part 2	-	-	Tue & Thur	1730-2000	60 hrs	€ 255.00
CE02009P	Wood Conservation and Restoration Awareness	-	-	Wed	1800-2000	30 hrs	€ 110.00
CE02109P	Design of Arches (part of Stone Mason Part 2)	-	-	Tue & Thur	1730-2000	20 hrs	€ 125.00
CE02209P	Design of Stairs (part of Stone Mason Part 2)	-	-	Tue & Thur	1730-2000	20 hrs	€ 125.00
CE02509P	Scaffolding and Access Course - Part 1*****	-	-	Sat	0800-1200	80 hrs	€ 305.00
CE04111P	Scaffolding and Access Course - Part 2	-	-	Sat	0800-1300	90 hrs	To be confirmed on demand
CS03510P	Solar Thermal Installations	-	-	Mon & Wed	1730-2000	50 hrs	€ 390.00

All courses are held at the Institute of Building and Construction Engineering, Naxxar.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

* Upon completion of course, students may choose to sit for the C & G 3268 exams. Fee of exams is not included in the course fee

** Days subject to change

*** BTEC Registration Fee (GBP 278) plus administration fee are not included in course fee. Student will be asked to register and pay the fee upon commencement of course.

**** Course fee can be paid by instalments. First instalment upon application and then at the beginning of every year.

***** A medical certificate showing that applicant is fit for this course should be attached to the application form

SOLAR THERMAL INSTALLERS

course set in conjunction with MRA

The MCAST Institute of Building and Construction Engineering is organising a comprehensive course, which has been set up in conjunction with the Malta Resources Authority (MRA) and also supported by the Energy & Environment Committee within the Malta Chamber of Commerce, Enterprise and Industry. This course is a partial requirement for future installers of Solar Thermal Systems as per requirements set up in the Renewable Energy Directive 2009/28/EC.



COURSE FEE:
€ 390
COURSE DURATION:
50 HOURS

Photo courtesy of FRITZ ENERGY LTD.

Solar Thermal Installation

This is an intensive and practical course which consists of 50 guided learning hours. The objective of the course is to equip learners with the necessary underpinning knowledge and practical competencies associated with the effective installation of solar thermal systems.

Entry Requirements:

Candidates should have a good knowledge of English and hot and cold water plumbing skills, including knowledge of handling bulk items, power tools and how to recognise site safety precautions. The successful completion of this course, together with MQF Level 4 or MQF Level 3 and 3 years proven experience in plumbing, or school leaving certificate and 2 years proven experience in solar water heating installation, shall entitle the candidate to a Solar Thermal Installation Certificate from MRA.

MORE DETAILS ON PAGE 9



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
BC07611	Advertising	4	8	Tue	1730-2000	75 hrs	€ 185.00
BC07811	Business and Industrial Administration	4	8	Thur	1730-2000	75 hrs	€ 165.00
BC07911	Business Practice	4	8	Tue	1730-2000	75 hrs	€ 185.00
BC08011	Customer Relations	4	6	Tue	1730-2000	40 hrs	€ 135.00
BC08111	Communicating Effectively in a Business Environment	4	5	Tue	1730-2000	30 hrs	€ 95.00
BC08211	Diploma in Journalism Studies	5	150	Tue, Wed & Thur	1730-2030	580 hrs	€ 2,280.00*
BC08311	Effective Management	4	6	Tue	1730-2000	40 hrs	€ 170.00
BC08411	Effective Operations Management	4	6	Thur	1730-2000	40 hrs	€ 140.00
BC08511	English for Business	4	6	Tue	1730-2000	50 hrs	€ 150.00
BC08611	Finance for Non-Financial Managers	4	6	Tue	1730-2000	40 hrs	€ 160.00
BC08711	Human Resources Management	4	8	Tue	1730-2000	75 hrs	€ 190.00
BC08811	Internet Marketing	4	8	Thur	1730-2000	75 hrs	€ 190.00
BC08911	Marketing Research	4	8	Thur	1730-2000	75 hrs	€ 190.00
BC09211	Project Management	4	8	Tue	1730-2000	75 hrs	€ 190.00
BC09711	Soft Skills Training	4	4	Thur	1730-2000	45 hrs	€ 180.00
BC10111	Writing & Implementing a Marketing Plan	4	6	Thur	1730-2000	40 hrs	€ 150.00
BC10211	Writing a Business Plan	4	6	Tue	1730-2000	50 hrs	€ 155.00
BC00811P	Business Statistics	-	-	Thur	1730-2000	75 hrs	€ 220.00
BC01411P	Dissertation and Report Writing	-	-	Thur	1730-2000	30 hrs	€ 105.00
BC04011P	Maltese for Foreigners - Preliminary	-	-	Tue	1730-2000	40 hrs	€ 105.00



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
BC04111P	Maltese for Foreigners - Beginners	-	-	Thur	1730-2000	40 hrs	€ 130.00
BC04609P	Planning and Managing Events	-	-	Thur	1730-2000	25 hrs	€ 90.00
BC03609P	MATSEC - Accounts - Advanced Level (Revision Course)	-	-	Tue & Thur	1700-1900	100 hrs	€ 120.00
BC03709P	MATSEC - Economics - Advanced Level (Revision Course)	-	-	Mon & Wed	1700-1900	100 hrs	€ 120.00
BC03809P	MATSEC - Marketing - Advanced Level (Revision Course)	-	-	Tue & Thur	1700-1900	100 hrs	€ 120.00
BC03909P	MATSEC - Pure Mathematics - Intermediate Level (Revision Course)	-	-	Mon & Wed	1700-1900	100 hrs	€ 120.00
BC05409P	Sage @ Accounting (Stage 1, 2 and 3)	-	-	Tue & Thur	1730-2000	60 hrs	€ 325.00
BC07209P	ILM (IMQ) Diploma in Management	-	-	Tue & Thur	1730-2000	230 hrs (1½ years)	€ 995.00**
BC07309P	Foundation Degree in Banking Practice and Management (FdSc)	-	-	Tue & Thur	1730-2030	200 hrs (2 years)	GBP 2585***
BC10811	Diploma for Accounting Technicians	3	-	Tue & Thur	1730-2000	185 hrs	€ 615.00****
BC10911	Diploma for Accounting Technicians	4	-	Tue, Wed & Thur	1730-2000	345 hrs	€ 1,370.00****
BC11011	Diploma for Accounting Technicians	5	-	Tue & Thur	1730-2000	380 hrs	€ 1,100.00****
BC11111	CIPS Certificate in Purchasing and Supply	4	-	Mon & Fri	1730-2000	150 hrs	€ 1,795.00*****
BC11211	CIPS Diploma in Purchasing and Supply	4	-	Tue & Thur	1730-2030	250 hrs	€ 2,250.00*****
BC11311	CIPS Advanced Diploma in Purchasing and Supply	5	-	Mon & Wed	1730-2030	250 hrs	€ 2,290.00*****
BC11411	CIPS Graduate Diploma in Purchasing and Supply	6	-	Wed & Fri	1730-2030	250 hrs	€ 2,290.00*****

All courses are held at the Institute of Business and Commerce, Paola.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Accredited courses to which a Level and number of ECTS/ECVET have been assigned can be used as building blocks leading to a full Certificate in Administration, Marketing or Effective Management. Units can also be taken separately and in such case a single unit certificate will be issued after successful completion of the unit. Refer to Page 2/3 re: Information on accumulation of modules leading to full Certificate/Diploma.

* Course fee does not include registration and exam fees. Students will be asked to register and pay the fee upon commencement of course.

** ILM Registration fee (GBP 161) and administration fee are not included in course fee and has to be paid upon commencement of course.

*** Payment is to be made by bank draft, in Sterling, payable to IFS School of Finance and is paid over 2 years

**** Fees does not include the following; One time Registration fee GBP 34, Annual Membership fee GBP 74, Exam Modules Lev.3 @ GBP 30, Lev.4 @ GBP 33 and Lev. 5 @ GBP 35.

***** Registration and exam fee included in course fee.



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
ME02811	General Engineering Machine Tools Conventional Lathes and Milling - Introduction	2	4	Tue & Thur	1730-1930	40 hrs	€ 160.00
ME02911	Welding of M.I.G/T.I.G of M.S/S.S & AL	2	4	Mon & Thur	1730-1930	50 hrs	€ 195.00
ME00909P	MCAST-BTEC Higher National Diploma in Mechanical Engineering*	5	120	Mon, Wed & Fri	1700-2030	3 years	€ 1,720.00**
ME01011P	MCAST-BTEC Extended Diploma in Mechanical Engineering*	4	90	Tue, Thur & Fri	1700-2000	3 years	€ 2,075.00**
ME01609P	General Engineering Machine Tools Conventional Lathes and Milling - Advanced	-	-	Mon & Fri	1730-1930	60 hrs	€ 210.00
ME02610P	Remove and Replace Vehicle Transmission & Driveline Units & Com (C&G 4101 126 & 913/V27)***	-	-	Thur	1700-2030	120 hrs	€ 545.00
ME02710P	Remove and Replace Electrical Auxiliary Units & Com (C&G 4101 104 & 902/V16)***	-	-	Mon & Thur	1730-1930	120 hrs	€ 455.00
ME03010-1P	Taxi Driver and Area Knowledge Certificate (TDAKC) TM App Mod 1-5	-	-	4 days	0800-1800	46 hrs	€ 195.00
ME03010-2P	Taxi Driver and Area Knowledge Certificate (TDAKC) TM App Mod 6 (Optional)	-	-	1 day	1630-1930	3 hrs	Free of Charge

All courses are held at the Institute of Mechanical Engineering, Paola.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

* BTEC registration fee (Higher National Diploma - GBP 278 and Extended Diploma GBP 262) and administration fee are not included in course fee.

Students will be asked to pay the registration fee upon commencement of course.

** Course fee can be paid by instalments

*** City & Guilds Registration Fee and course notes are not included in course fee

Training for TAXI DRIVERS



MCAST is organising a course APPROVED by Transport Malta leading to the:

TAXI DRIVER AND AREA KNOWLEDGE CERTIFICATE (TDAKC)

This course is a pre-requisite for Taxi Drivers Licence applicants and its contents are based on:

- Vehicle characteristics
- Safety of driver and passenger
- Routes and destinations
- Customer care
- Communication skills
- Wheelchair accessibility (Optional)

This course is very practical with on-the-road sessions and hands-on experience at the MCAST Automobile Complex, Institute of Mechanical Engineering, Paola.

MORE DETAILS ON PAGE 13

INSTITUTE OF ELECTRICAL & ELECTRONICS ENGINEERING



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
EE01611	Electrical / Electronics Technology	3	16			240 hrs (2 years)	
EE01611-1	Unit 1: Electronic Principles	3	4	Mon & Wed	1730-2030	60 hrs	€ 360.00
EE01611-2	Unit 2: Design Construction and Testing of Electronic Circuits	3	4	Mon & Wed	1730-2030	60 hrs	€ 360.00
EE01711	Microelectronics	4	25			360 hrs (2 years)	
EE01711-1	Unit 1: Introduction to PLCs	3	3	Tue & Fri	1800-2030	45 hrs	€ 150.00
EE01711-2	Unit 2: Advanced PLCs	4	4	Mon & Thur	1730-2030	60 hrs	€ 155.00
EE01711-3	Unit 3: Introduction to Microcontrollers	4	4	Mon & Wed	1730-2030	60 hrs	€ 300.00
EE01811	Electrical Installation	3	4	Wed	1730-2030	60 hrs	€ 375.00
EE02011	Renewable Energy Systems & PV Installation	4	4	Tue & Fri	1800-2030	60 hrs	€ 375.00
EE00409P	MCAST-BTEC Higher National Diploma in Electrical / Electronic Engineering *	5	120	Mon, Wed & Fri	1800-2130	1088 hrs (3 years)	€ 1,950.00**
EE00709P	Diploma in Manufacturing Excellence	4	36	Tue & Thur	1730-2030	360 hrs (2 years)	€ 2,560.00
EE01009P	Wireman Licence A	-	-	Mon & Thur	1800-2000	130 hrs	€ 255.00
EE01009P	Wireman Licence A	-	-	Tue & Fri	1800-2000	130 hrs	€ 255.00
EE01109P	Wireman Licence B - 1st Year	-	-	Mon & Thur	1700-2000	150 hrs	€ 350.00
EE01109P	Wireman Licence B - 2nd Year	-	-	Wed	1700-2000	100 hrs	€ 300.00

All courses are held at the Institute of Electrical and Electronics Engineering, Paola.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

Certificates are awarded for units forming part of a Certificate or Diploma Course. Candidates may accumulate the Certificate and/or Diploma by successfully completing a number of Awards. Units can be taken separately and in such case a single unit certificate will be issued after successful completion of the unit.

* BTEC Fee of GBP 278 and administration fee are not included in the course fee. Students will be asked to register and pay the fee upon commencement of course.

The Higher National Diploma includes also occasional Saturday sessions.

** Course fee can be paid by instalments

PV INSTALLERS

course set in conjunction with MRA

The MCAST Institute of Electrical and Electronics Engineering is organising comprehensive courses, which have been set up in conjunction with the Malta Resources Authority (MRA) for the recognition as a partial requirement for future installers of PV Systems as per requirements set up in Renewable Energy Directive 2009/28/EC.



COURSE FEE:
€ 375
COURSE DURATION:
60 HOURS

Renewable Energy Systems and PV Installation

These are intensive and practical courses which consist of 60 guided learning hours. The contents include the principles of operation and the interpretation of the national and international legal requirements of different types of Renewable Energy Systems. The programme focuses heavily on the practical aspect of PV installation.

Single-Phase Installers:

Candidates should have a good knowledge of English and Wireman's Licence A. The successful completion of this course together with MQF Level 4 and 2 years experience or alternatively MQF Level 5 shall entitle the candidate to have a PV Installation Certification from MRA.

Three-Phase Installers:

Candidates holding an MQF Level 5 and Wireman's Licence B may take a top-up module of 10 hours at an additional cost of €60 to be eligible for PV Installation Certification from MRA.

MORE DETAILS ON PAGE 15



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
IT03210	A+ (PC Technician)	3	15	Mon & Wed	1730-2000	90 hrs	€ 315.00
IT03210	A+ (PC Technician)	3	15	Tue & Thur	1730-2000	90 hrs	€ 315.00
IT03511	Network Design and Infrastructure	4	20			120 hrs	
IT03511-1	Unit 1: Network Fundamentals	4	10	Mon & Wed	1700-2000	60 hrs	€ 390.00
IT03511-2	Unit 2: Advanced Networking Technologies	4	10	Mon & Wed	1700-2000	60 hrs	€ 390.00
IT03611	Software Development using Visual C# .NET	4	13			80 hrs	
IT03611-1	Unit 1: Object Oriented Programming - Introduction	4	4	Mon & Wed	1800-2000	25 hrs	€ 145.00
IT03611-2	Unit 2: Windows Programming with .NET	4	4	Mon & Wed	1800-2000	25 hrs	€ 145.00
IT03611-3	Unit 3: Databases Programming with .NET - Advanced	4	3	Mon & Wed	1800-2000	20 hrs	€ 120.00
IT03611-4	Unit 4: Using Windows Presentation Foundation	4	2	Mon & Wed	1800-2000	10 hrs	€ 60.00
IT03711	Software Development using Java	4	12			75 hrs	
IT03711-1	Unit 1: Java Programming - Introduction	4	4	Mon & Wed	1800-2000	25 hrs	€ 150.00
IT03711-2	Unit 2: Java Programming - Intermediate	4	4	Mon & Wed	1800-2000	25 hrs	€ 150.00
IT03711-3	Unit 3: Java Programming - Advanced	4	4	Mon & Wed	1800-2000	25 hrs	€ 150.00
IT03811	Dynamic Web Development Using PHP	4	15			90 hrs	
IT03811-1	Unit 1: PHP - Introduction	4	5	Tue & Thur	1800-2000	30 hrs	€ 180.00
IT03811-2	Unit 2: Object Oriented Programming with PHP and Databases	4	5	Tue & Thur	1800-2000	30 hrs	€ 180.00
IT03811-3	Unit 3: Secure PHP Web Development	4	5	Tue & Thur	1800-2000	30 hrs	€ 180.00



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
IT03911	Adobe Photoshop Expert	4	12			74 hrs	
IT03911-1	Unit 1: Photoshop Module 1	4	4	Tue & Thur	1800-2000	24 hrs	€ 155.00
IT03911-2	Unit 2: Photoshop Module 2	4	5	Tue & Thur	1800-2000	30 hrs	€ 220.00
IT03911-3	Unit 3: Adobe Certificate (ACE)	4	3	Tue & Thur	1800-2000	20 hrs	€ 160.00
IT04011	Building a Website	4	12			75 hrs	
IT04011-1	Unit 1: Building a Website - Introduction	4	4	Mon & Wed	1800-2000	25 hrs	€ 150.00
IT04011-2	Unit 2: Building a Website - Intermediate	4	4	Mon & Wed	1800-2000	25 hrs	€ 150.00
IT04011-3	Unit 3: Building a Website - Advanced	4	4	Mon & Wed	1800-2000	25 hrs	€ 150.00
IT04110	Dynamic Web Development using ASP.NET	4	13			80 hrs	
IT04110-1	Unit 1: ASP.NET - Gathering and Processing of User Inputs- Introduction	4	5	Tue & Thur	1730-2000	30 hrs	€ 180.00
IT04110-2	Unit 2: Working with Databases	4	5	Tue & Thur	1730-2000	30 hrs	€ 180.00
IT04110-3	Unit 3: Site Navigation, User Management and Page Layout	4	3	Tue & Thur	1730-2000	20 hrs	€ 120.00
IT04310	Touch Typing	2	2	Mon & Wed	1730-1930	12 hrs	€ 80.00
IT01009P	CISCO CCNA	-	-	Tue & Thur	1700-2000	200 hrs	€ 850.00

All courses are held at the Institute of Information and Communication Technology, Paola.

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

All above course fees are excluding exams.



COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	MARITIME REF. NO	CONTACT HOURS	DURATION IN DAYS	FEE
MI00109P	Fire Fighting - Advanced	-	-	MI/AFF	30 hrs	5 days	€ 375.00
MI00209P	Maritime Rescue Techniques - Advanced	-	-	MI/AMRT	15 hrs	5 days	€ 205.00
MI00309P	Basic First Aid	-	-	MI/FAB4	4 hrs	1 day	€ 15.00
MI00411P	Basic Seamanship and Safe Boathandling	-	-	MI/MC	31 hrs	8 days evening	€ 170.00
MI04311P	Basic Seamanship and Safe Boathandling	-	-	MI/MC	14 hrs	Fri 1600-2000 Sat 0800-1900	€ 130.00
MI04311P	Basic Seamanship and Safe Boathandling	-	-	MI/MC	14 hrs	Thurs&Fri 1600-2000 Sat 0800-1400	€ 130.00
MI00509P	Commercial Vessel Code of Practice	-	-	MI/CVCP4	4 hrs	1 day	€ 23.29
MI00609P	Commercial Vessel Engine Driver Grade 1	-	-	MI/EDVR1	35 hrs	9 days	€ 240.00
MI00709P	Commercial Vessel Engine Driver Grade 2	-	-	MI/EDVR2	32 hrs	8 days	€ 205.00
MI00809P	Commercial Vessel Engine Driver Grade 3	-	-	MI/EDVR3	24 hrs	6 days	€ 155.00
MI00909P	Commercial Vessel Engineer	-	-	MI/ENGINEER	75 hrs	19 days	€ 485.00
MI01009P	Commercial Vessel Master	-	-	MI/MASTER	66 hrs	17 days	€ 535.00
MI01109P	Commercial Vessel Mate	-	-	MI/MATE	66 hrs	17 days	€ 450.00
MI01209P	Commercial Vessels Boatman	-	-	MI/BO	24 hrs	6 days	€ 130.00
MI01309P	Commercial Vessels Boatmaster Grade 1	-	-	MI/BM1	39 hrs	10 days	€ 240.00
MI01409P	Commercial Vessels Boatmaster Grade 2	-	-	MI/BM2	40 hrs	10 days	€ 220.00
MI01509P	Commercial Vessels General Purpose Hand	-	-	MI/GPH	20 hrs	5 days	€ 95.00
MI01609P	Company Security Officer	-	-	MI/CSO	25 hrs	4 days	€ 385.00
MI01709P	Crisis Management and Human Behaviour - RoRo/Pass	-	-	MI/CMroro	14 hrs	2 days	€ 120.00
MI01809P	Crowd Management - Passenger	-	-	MI/CRMroro	8.25 hrs	1 day	€ 60.00

COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	MARITIME REF. NO	CONTACT HOURS	DURATION IN DAYS	FEE
MI01809P	Crowd Management - Passenger	-	-	MI/EDH	8.25 hrs	1 day	€ 60.00
MI01909P	Efficient Deck Hand	-	-	MI/EFA	37.5 hrs	5 days	€ 155.00
MI02009P	Elementary First Aid	-	-	MI/EMRT	24 hrs	2.5 days	€ 75.00
MI02109P	Elementary Maritime Rescue Techniques	-	-	MI/FFA4	15 hrs	5 days	€ 155.00
MI02209P	Fire Awareness	-	-	MI/FPFF	4 hrs	1 day	€ 25.00
MI02309P	Fire Prevention and Fire Fighting	-	-	MI/GMDSS/GOC	15 hrs	2 days	€ 120.00
MI02409P	GMDSS GOC	-	-	MI/GMDSS/ROC	132 hrs	3 weeks	€ 1,025.00
MI02509P	GMDSS ROC	-	-	MI/MFA		7 days	€ 485.00
MI02809P	Medical First Aid	-	-	MI/OHS4	33.50 hrs	6 days	€ 260.00
MI02909P	Occupational Health and Safety	-	-	MI/PSSR	4 hrs	1 day	€ 15.00
MI03009P	Personal Safety and Social Responsibility	-	-	MI/PST	14 hrs	2 days	€ 110.00
MI03109P	Personal Survival Techniques	-	-	MI/PFSO	13.25 hrs	2.5 days	€ 155.00
MI03209P	Port Facility Security Officer	-	-	MI/PW	25 hrs	4 days	€ 385.00
MI03309P	Port Work Induction Course	-	-	MI/PBH4	52 hrs	3 weeks	€ 240.00
MI03509P	Practical Boathandling	-	-	MI/PSCRB	4 hrs	1 day	€ 35.00
MI03609P	Proficiency in Survival Craft and Rescue Boats	-	-	MI/RA	34 hrs	5 days	€ 220.00
MI03709P	Risk Assessment	-	-	MI/ropeaccess1	16 hrs	2 days	€ 85.00
MI03809P	Rope Access Level 1	-	-	MI/ropeaccess2	40 hrs	5 days	€ 1,035.00
MI03909P	Rope Access Level 2	-	-	MI/VHF	40 hrs	5 days	€ 1,035.00
MI04411P	VHF Short Range Certificate	-	-	MI/YMOff	16 hrs	2 days	€ 145.00
MI04209P	Yachtmaster (Offshore)	-	-	MI/FPB	122.5 hrs	3 months	€ 400.00
MI04611P	Ship Fire Fighting	-	-	MI/SFF	30 hrs	4 days	€ 410.00

All courses are held at the Maritime Institute, Kalkara

Nautical Licence Course

The MCAST Maritime Institute is organising Basic Seamanship and Safe Boat Handling courses. This course is required by all drivers of mechanically driven craft having engine output of 30 H.P. or more, as published in Legal Notice 57 of 2010. Candidates will obtain the nautical licence on successful completion of the course.



COURSE FEE:
€ 130
COURSE DURATION:
14 HOURS

BASIC SEAMANSHIP AND SAFE BOAT HANDLING

This intensive and practical course consists of 14 guided learning hours. The objective of the course is to equip learners with the necessary underpinning knowledge and practical competencies associated with the effective handling of a mechanically driven craft.

Candidates can choose one of the following course options:

OPTION 1 :

Friday 16.00 - 20.00
Saturday 08.00 - 19.00

OPTION 2:

Thursday & Friday 16.00 - 20.00
Saturday 08.00 - 14.00

Courses in English are also available.

MORE DETAILS ON PAGE 19

XAGHRA CENTRE

COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
IT03611	Software Development using Visual C# .NET	4	13			80 hrs	
IT03611-1	Unit 1: Object Oriented Programming - Introduction	4	4	Tue & Thur *	1700-1900	25 hrs	€ 145.00
IT03611-2	Unit 2: Windows Programming with .NET	4	4	Tue & Thur *	1700-1900	25 hrs	€ 145.00
IT03611-3	Unit 3: Databases Programming with .NET - Advanced	4	3	Tue & Thur *	1700-1900	20 hrs	€ 120.00
IT03611-4	Unit 4: Using Windows Presentation Foundation	4	2	Tue & Thur *	1700-1900	10 hrs	€ 60.00
IT03711	Software Development using Java	4	12			75 hrs	
IT03711-1	Unit 1: Java Programming - Introduction	4	4	Tue & Thur *	1700-1900	25 hrs	€ 150.00
IT03711-2	Unit 2: Java Programming - Intermediate	4	4	Tue & Thur *	1700-1900	25 hrs	€ 150.00
IT03711-3	Unit 3: Java Programming - Advanced	4	4	Tue & Thur *	1700-1900	25 hrs	€ 150.00
IT04011	Building a Website	4	12			75 hrs	
IT04011-1	Unit 1: Building a Website - Introduction	4	4	Tue & Thur *	1700-1900	25 hrs	€ 150.00
IT04011-2	Unit 2: Building a Website - Intermediate	4	4	Tue & Thur *	1700-1900	25 hrs	€ 150.00
IT04011-3	Unit 3: Building a Website - Advanced	4	4	Tue & Thur *	1700-1900	25 hrs	€ 150.00
IT04110	Dynamic Web Development using ASP.NET	4	13			80 hrs	
IT04110-1	Unit 1: ASP.NET - Gathering and Processing of User Inputs - Introduction	4	5	Tue & Thur *	1700-1900	30 hrs	€ 180.00
IT04110-2	Unit 2: Working with Databases	4	5	Tue & Thur *	1700-1900	30 hrs	€ 180.00
IT04110-3	Unit 3: Site Navigation, User Management and Page Layout	4	3	Tue & Thur *	1700-1900	20 hrs	€ 120.00
IT01209P	Dreamweaver Web Design	-	-	Tue & Thur *	1700-1900	28 hrs	€ 165.00

XEWKIJA CENTRE

COURSE REF.	COURSE TITLE	LEV.	ECTS / ECVET	DAY	TIME	CONTACT HOURS	FEE
ME02811	General Engineering Machine Tools Conventional Lathes and Milling - Introduction	2	4	Tue & Thur	1700-1900	40 hrs	€ 160.00
GZ00211	MCAST-BTEC Certificate in Health and Social Care	3	8	Mon, Wed & Fri	1730-1930	90 hrs	€ 475.00**
CE02609P	Welding Course - Introduction	-	-	Sat	0830-1230	36 hrs	€ 375.00
EE01009P	Wireman Licence A	-	-	Wed & Fri	1700-1900	130 hrs	€ 255.00
EE01109P	Wireman Licence B - 1st Year	-	-	Tue & Thur *	1700-1900	150 hrs	€ 350.00
CS01709P	Maltese Sign Language - Level 1	-	-	Sat	0900-1315	30 hrs	€ 120.00

Lev. 1 - Lev. 4: Credit points are based on the European Credit for Vocational Education and Training (ECVET)

Lev. 5 - Lev. 6: Credit points are based on the European Credit Transfer System (ECTS)

Refer to Page 2/3 re: information on accumulation of modules leading to full Certificate/Diploma

* If there is sufficient demand, lectures may be held on Saturdays

** BTEC Registration Fee and administration fee are not included in course fee and has to be paid by student upon commencement of the course.

APPLICATION FORM PART-TIME COURSES SEPTEMBER 2011



PERSONAL DETAILS:

Name & Surname:	Address:
I.D. No / Passport No:	
Date of Birth: Male : <input type="checkbox"/> Female : <input type="checkbox"/>	Postcode:
Mobile*:	Telephone Number:
Email:	Nationality:
Place of work:	Name of Course:
Should the above indicated course not be held, kindly show your preference: <input type="checkbox"/> Refund <input type="checkbox"/> Automatically opt for second preference for:	Indicate name of course:

* Kindly note that cancellation of lectures will be sent via SMS on the number indicated.

The application fee is non refundable for candidates who choose to withdraw their application. However, it may be transferred to another course of the applicant's preference.

For further details about the courses please visit:

www.mcastshortcourses.gov.mt

or email:

mcastshortcourses@gov.mt

STUDENT AGREEMENT

- I agree to comply with College Regulations
- I agree to MCAST processing personal data contained in this form for any purposes connected with my studies or for any legitimate reason.

Signature:

Date:

SEND THE APPLICATION TO: The Office of Part Time Courses, MCAST Gateway to Industry Ltd., Administration Building, MCAST Main Campus, Corradino Hill, Paola PLA9032

DIPLOMA IN MANUFACTURING EXCELLENCE

A JOINT INITIATIVE BY



Scope of the Course

Following the successful take-up of this Diploma over the past two years, The Malta College of Arts, Science and Technology and The Malta Chamber of Commerce, Enterprise and Industry will be once more undertaking this tailor-made Diploma in Manufacturing Excellence. This twelve unit Diploma is supported by the main employers on the Island. Through this Diploma, participants will enhance their knowledge within specified fields, and also attain recognition of their existing skills and experience obtained through informal learning.

Course Reference: EE00709P

Starting: October 2011

Course Content

- Manufacturing Strategy
- Operations Management
- Internationalisation in Manufacturing
- Manufacturing Management
- Quality Management
- Energy and Water Management
- Lean Manufacturing
- Financial Management
- Product Development and Innovation
- Project Management

Who should apply?

The Manufacturing Excellence Diploma is directed to those employees in industry who have not followed a formal route of education and are interested to develop their skills and advance in the career ladder.

Programme Duration

Two years, part-time

Assessment Criteria

The units will include practical assignments which have to be delivered at the end of each unit.

Course Fees

The total course fees are €2,560.

Employers applying on behalf of their staff are eligible for training funds ranging between 60% to 80%. These funds are administered by the ETC through the Training Aid Framework.

Registrations

Participants are to register their interest with the MCAST Office of the Part-Time Courses, on contact number 2398 7103/116 or via email on mcastshortcourses@gov.mt

ENDORSED BY:

